

## **TERMS OF REFERENCE FOR TECHNICAL OFFICER**

**Position:** Technical Officer

**No. of Slot:** 2

**Major Responsibilities:**

1. Carry out daily operations and maintenance of network system
2. Carry out Preventive maintenance of the system
3. Monitor the network system alarms, traffics regularly and carry out corrective maintenance or rectification
4. Provide support to other profit and cost centers
5. Carry out installation and commissioning of network expansions
6. Assist the Manager in preparation of the network expansions and upgrades
7. Maintain asset register of network system
8. Provide support and consultancy services to internal and external customers
9. Carry out local network expansion as per specified quality and standard to meet customer demand within the network Infrastructure.
10. Proper planning of network optimization and maximization of resources to improve the operating efficiency
11. Submit the network fault reports with analysis daily
12. Any other job assigned by the immediate supervisor/Regional Director/BT Management in the interest of the company.

**Education:**

- Diploma in Electronics & Communication Engineering
- Minimum 60% in X, XII & Diploma

**Remuneration:**

<b>Grade/Cadre</b>	<b>Pay Scale</b>	<b>Allowance</b>
B1	22,565-565-33,865	Corporate Allowance-20%  PBVA-15%